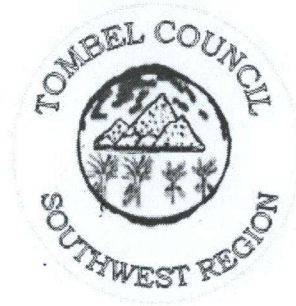


REPUBLIC OF CAMEROON  
Peace-Work-Fatherland  
MINISTRY OF DECENTRALIZATION AND LOCAL  
DEVELOPMENT  
SOUTHWEST REGION  
KUPE MUANEGOUBA DIVISION  
TOMBEL SUB-DIVISION  
TOMBEL COUNCIL  
Email: [tombelcouncil@yahoo.com](mailto:tombelcouncil@yahoo.com)



REPUBLIQUE DU CAMEROUN  
Paix-Travail-Patrie  
MINISTERE DE LA DECENTRALISATION ET  
DEVELOPMENT LOCAUX  
REGION DU SUD-OUEST  
DEPARTEMENT DU KUPE MUANEGOUBA  
ARRONDISSEMENT DE TOMBEL  
COMMUNE DE TOMBEL

**TENDER NOTICE  
OPEN NATIONAL INVITATION TO TENDER**

N° ~~0010~~ /ONIT/TOMBELCOUNCIL/PIB/CITB/2023 OF 12/04/2023

FOR EQUIPMENT OF GBPS TOMBEL (120 DESKS AND 04 OFFICES TABLES AND CHAIR FOR TEACHERS), GS KUPE (50 DESKS) IN TOMBEL- KUPE MUANEGUBA DIVISION - SOUTH-WEST REGION.

**FINANCING: PIB MINEDUB 2023**

**BUDGET HEAD: 57 15 101 02 641944 524411 426**

**1. SUBJECT OF THE INVITATION TO TENDER:**

Within the framework of the Public Investment Budget 2023, the Lord Mayor of Tombel Council, contracting authority, hereby launches an Open National Invitation to Tender on behalf of the Ministry of Basic Education *Project Owner*, For Equipment Of Gbps Tombel (120 Desks And 04 Offices Tables And Chair For Teachers), Gs Kupe (50 Desks) In Tombel- Kupe MuaneGuba Division - South-West Region.

**2. NATURE OF WORKS:**

The services of this contract comprise notably:  
To Equip some GS with desks and office table in tombel council (Refer to bill of quantity).

**3. DEADLINE FOR EXECUTION**

The maximum period provided for the execution of the works by the Authorizing Officer is fixed at: **Three (03) months**.

**4. Allotment**

The supplies are divided into one (01) single lot.

**5. Estimated cost.**

The estimated cost after preliminary studies is **Five million six hundred and fifty thousand (5 650 000) FCFA.**

**6. PARTICIPATION AND ORIGIN:**

The tender is open to duly legalized Cameroonian enterprises that fulfil the requirements of this invitation to tender.

**7. FINANCING**

Supplies which form the subject of this invitation to tender shall be financed by **MINEDUB** Public Investment Budget of the 2023 financial year, Budget Head No: **57 15 101 02 641944 524411 426.**

**8. CONSULTATION OF THE TENDER FILE**

The file may be consulted during working hours at the General Secretariat of Tombel Council; Phone N°: **682 88 37 22** as soon as this notice is published.

## 9. ACQUISITION OF TENDER FILE

The file may be obtained during working hours at the General Secretariat of Tombel Council No. **682 88 37 22** as soon as this notice is published against payment of a non-refundable sum of **Eleven thousand three hundred (11300) FCFA**, payable at the Council treasurer office.

## 10. SUBMISSION OF BIDS:

Each bid drafted in English and French in seven (06) copies plus one (01) original marked as such, should reach the General Secretariat of Tombel Council, against a receipt not later than **12/04/23** at 10 a.m. local time in three (03) distinct envelopes which shall be labeled as follows:

- Envelop A: Administrative documents.
- Envelop B: technical offer.
- Envelop C: financial offer.

These three (03) envelopes will be put in a fourth one which shall be labeled as follows:

### OPEN NATIONAL INVITATION TO TENDER

N° **0519** /ONIT/TOMBELCOUNCIL/PIB/CITB/2023 OF **12/04/2023**  
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**FINANCING: PIB MINEDUB 2023**

**BUDGET HEAD: 57 15 101 02 641944 524411 426**

**"TO BE OPENED ONLY DURING THE BID OPENING SESSION"**

## 11. BID BOND

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document N°. 12 of the Tender File, of an amount of *One hundred and thirteen thousand CFA francs for each lot, if need be. It is set at 2 % of the estimated amount, all taxes inclusive of the contract in accordance with the Order in force, the Contracting Authority]* and valid for thirty (30) days beyond the date of validity of bids.

## 12. ADMISSIBILITY OF OFFERS:

Each bidder must include in his/her administrative documents a bid bond issued by a first-rate bank approved by the Ministry in charge of finance and recognized by COBAC (Commission Bancaire pour l'Afrique Centrale) featuring on the list in Document 12 of the tender file of an amount of **One hundred and thirteen thousand (113 000) F CFA** with a validity period of ninety (90) days from the date the bids are opened.

Under penalty of rejection, the required administrative documents must be imperatively produced as original documents or photocopies certified as authentic by the issuing authority, in accordance with the Special Regulations of the invitation to tender, within the last three months, otherwise they shall not be accepted.

Any bid not in compliance with the specifications of this tender notice and file shall be declared inadmissible. Notably, the absence of the bid bond issued by a first-rate bank approved by the Ministry in charge of finance.

## 13. OPENING BIDS:

The bids shall be opened in single phase.

The opening of the administrative documents and the technical and financial offers on

**12/04/23** at 11 o'clock by the tender board attached to the Tombel Council in the conference hall at the Tombel council.

Only bidders may attend or be duly represented by a person of their choice.

## 14. MAIN ELIMINATORY CRITERIA

Any bid not meeting with the requirements of the tender file will be declared inadmissible. The eliminatory criteria are identified as follows:

- ❖ Absence of bid bond.
- ❖ False declaration or falsified document.
- ❖ Non-compliance with major technical specifications of the supply ((to be listed);
- ❖ Absence of administrative documents
- ❖ False declaration or forged documents in the tender files
- ❖ Absence of a Bid Bond or False Bid Bond.
- ❖ Technical Marks less than 70%.

**15. MAIN QUALIFICATION CRITERIA:**

The criteria relating to the qualification of candidates could indicatively be the following:

- Non respect of models of tender file	Yes/No
- Methodological approach and relevance of proposed solutions	Yes/No
- References of the bidder (experience of at least three (03) years in similar words (attached proof)	Yes/No
- Availability of the essential equipment	Yes/No
- <b>Financial capacity –Ten million six hundred and fifty thousand (10 650 000) FCFA</b> <i>650 000</i>	Yes/No
- <b>Deadline of execution</b> <i>02 Months</i>	Yes/No

The non-respect of two (02) criteria out of seven (07) shall cause the elimination of the bid.

**16. AWARD OF CONTRACT:**

The contract shall be awarded to the bidder with the least financial offer having the technical and administrative files which are in conformity with the tender document/file.

**17. VALIDITY OF OFFERS**

Bidders shall be bound by their bids for a period of ninety (90) days with effect from the date of opening of bid.

**18. COMPLIMENTARY INFORMATION**

Complimentary technical information may be obtained during working hours from the General Secretariat of Tombel Council, Tel. 682 88 37 22.

**Copies:**

- . ARMP (for publication and archiving)
- . MINMAP
- . MINDCAF
- . Chairperson of Tender’s board (for information)
- . The project owner (for information)
- . Notice boards (for information)
- . Contract service (for archiving)

Done at Tombel, the .....

LORD MAYOR OF TOMBEL COUNCIL  
Contracting Authority



*Mme N. Rose*  
Lord Mayor Tombel Municipality

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Contracting Authority

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